

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING MINUTES

April 25, 2013

12:00 Noon

NCHC – Antigo Center

Present:

X	Ray Bloomer	X	Ron Nye	EXC	Gretchen Thuot
X	Jean Burgener	X	Lee Olkowski	EXC	Joanne Kelly
EXC	David Tange	X	Laura Scudiere	X	Robert Weaver
X	Gary Gisselman	X	John Robinson	X	Holly Matucheski
X	Bill Metter				

Also Present: Gary Bezucha, Becky Schultz, Brenda Glodowski, Paula Hawkins

Guest: David Solin, Langlade County Board Chair

The meeting was opened at 12:03 pm. Roll call was taken and a quorum declared. Dave Solin, Langlade County Board Chair, was welcomed and introduced.

Consent Agenda

- **Motion** Nye, 2nd Metter, to approve the consent agenda, which included the March financial statements, and the 3/28/13 Financial, Personnel & Property Committee and Board meeting minutes. Motion carried.

CEO's Report

- On Friday, 4/26 there is a community forum on integrated care at the Westwood Center, put on by the state. They will be discussing a pilot project on integrated care in Langlade, Lincoln and Marathon Counties. It is for a group of people who have a primary mental health diagnosis, are in the Medicaid program, and have one or more chronic health issues, and includes about 400 people.
- We have begun the process of a search for a replacement for Lori Koeppel. We anticipate it will be four to five months before a successful recruitment. During the interim Gary will be the interim Nursing Home Administrator.
- There was a very nice presentation by Cagney Martin and Dana Decker on the Senior Care TV program.

Chairperson's Report

- The Chair attended the annual Wisconsin Hospital Association advocacy day. He requests everyone to watch what's happening in the area of mental health and unaddressed issues – statutes, reimbursement, social issues with lack of services for areas such as schools, jails, etc.
- **Motion** Nye, 2nd Matucheski, to approve the report and minutes of the 4/9/13 Executive Committee meeting. Motion carried.

Financial Report

- March showed a gain of just under \$130,000, which is almost \$208,000 ahead of targets.
- There were revenue shortfalls, but we are maintaining expenses well below target.
- Through the first quarter we are showing a \$496,000 gain.

Finance, Personnel & Property Committee

- Write-offs continue to go down.
- Accounts receivable is caught up with VA; Security Health is still behind.
- Budget process is beginning, please share requests/questions with Brenda.
- **Motion** to approve the report by Nye, 2nd Robinson. Motion carried.

Nursing Home Operations Committee (NHOC)

- The NHOC, along with a Master Facility Planning Oversight Committee, has been meeting with Miron Construction, EUA Architects, and Wipfli to discuss master facility planning, and what options there are.
- The goal is to make a recommendation by July 1st to Marathon County's Capital Improvement Committee. It will be presented to this board at the June meeting.
- The nursing home was built about 30 years ago, so this is a major undertaking.
- **Motion** Gisselman, 2nd Metter, to approve the report and minutes of the 4/5/13, 4/12/13, and 4/22/13 meetings. Motion carried.

Human Services Operations Committee

- This Committee meets next on 5/1/13.

Organizational Expansion Sub-Committee

- Has not met since the last Board meeting.

Quality Committee

- The dashboard results through March were reviewed.
 - Employee Adverse Events: A committee reviews employee adverse events, and creates action plans based on what is identified in the reviews. These action plans are then monitored. We are putting together a personal safety plan for all employees. The committee is also working hard on safety initiatives with several campaigns, developing a pro-active safety awareness throughout the organization. They are also doing an extensive review of the worker comp process when we do have an injury.
 - Working with all three counties to provide recidivism rates for OWI.
 - Access days to outpatient services are still above targets, but have continued to go down.
- Corporate Compliance Plan
 - There is an expectation that we have a pro-active plan based on high risk areas.
 - We added clear definition that ethics and clinical ethics are an important part of the plan. An ethics committee was created.

- An emphasis on education and training was added.
- Legal counsel reviewed it and provided input.
- It is now required for nursing homes to have a corporate compliance plan (as of March 2013). We have written the plan, however, for the entire organization.
- The board is ultimately responsible for the organization having a corporate compliance plan, and that it is carried out. All issues go through the Quality Committee.
- Additional training for board members will be provided at future board meetings.
- The Quality Committee has reviewed the plan, and recommends approval.
- **Motion** Metter, 2nd Nye, to approve the Corporate Compliance Plan as presented. Motion carried.
- Corporate Compliance Program Policy
 - “Board members” will be added to the first sentence of the Policy.
 - A quality calendar for audits, education, etc. will be established.
 - The Board complimented staff and the Quality Committee on their work.
 - **Motion** Nye, 2nd Scudiere, to approve the Corporate Compliance Program Policy, with the addition of board members in the first sentence. Motion carried.
- **Motion** Matucheski, 2nd Scudiere, to approve the report and minutes of the 4/3/13 Quality Committee meeting. Motion carried.

2013 Operation Goals Update

- First quarter results of goals in the areas of Clinical Care, People, Service, Community, and Finance were reviewed.
- **Motion** Nye, 2nd Robinson, to approve the report. Motion carried.

Disallowance of Claim

- Legal counsel has advised the Board issue a resolution authorizing Disallowance of Claim, and filing a Notice of Disallowance, regarding a charge of discrimination by a former employee. The Disallowance gives the claimant six months to file a claim. Without the Disallowance, the claimant would have one year to file a claim.
- **Motion** Gisselman, 2nd Nye, to approve the Resolution Authorizing Disallowance of Claim and the Notice of Disallowance. Motion carried.

North Central Health Foundation Report

- *Voyages for Growth* is a program for approximately 80 individuals.
- The Foundation has created an opportunity for those in our residential programs to participate in vacation/travel opportunities.
- The Foundation will support the program for one year, and will continue support if we can support it through donations, for about \$50,000 per year.
- Please share with staff potential service clubs where we could present this program.
- We may go to foundations and corporate organizations for support.

Future Agendas

- Update on how the programs in schools is going

Other

- Dave Solin said he gets regular updates from Ron Nye, and thinks we are doing a good job. Langlade County is happy with us.

Motion Gisselman, 2nd Matucheski, to adjourn at 1:22 p.m. Motion carried.

Respectfully submitted,

Robert Weaver, Secretary
pdh