

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING MINUTES

June 27, 2013

11:00 a.m.

NCHC – Wausau Campus

Present:

X	Ray Bloomer	X	Ron Nye	X	Gretchen Thuot
X	Jean Burgener	X	Lee Olkowski	X	Joanne Kelly
X	David Tange	X	Laura Scudiere		Robert Weaver
X	Gary Gisselman	X	John Robinson	X	Holly Matucheski
X	Bill Metter				

Also Present: Gary Bezucha, Becky Schultz, Brenda Glodowski, Toni Simonson, Paula Hawkins, Lori Koeppel

Guest: Dana Decker, Terry Kaiser, Kristin Woller, and Rob Chartier, Miron Corporation

The meeting was opened at 12:07 pm. Roll call was taken and a quorum declared.

Consent Agenda

- **Motion** Nye, 2nd Tange, to approve the consent agenda, which includes the May financial statements, the 5/30/13 Finance, Personnel & Property Committee and Board meeting minutes, and the CEO's report. Motion carried.

Chairperson's Report

- Discussed needs for psychiatry services; will report to the board at a future meeting.
- **Motion** Robinson, 2nd Nye, to approve the report and minutes of the 6/11/13 meeting. Motion carried.

Financial Report

- May showed a gain of just over \$100,000.
- Revenue volumes are still under target; expenses are being managed to offset the shortfall.
- We are \$949,000 ahead of budget targets through May.

Finance, Personnel & Property Committee

- Nursing home census is being watched.
- State CCS (Comprehensive Community Services) rates were approved; we just received \$300,000 through May.
- The VA (Veteran's Administration) is current on payments; Security Health Plan is still behind.
- WI Retirement System contribution is going up .7, which will be equally split between employer and employee.

- Staff is looking at banking options for day to day operations.
- **Motion** Nye, 2nd Robinson, to approve the report. Motion carried.

Nursing Home Operations Committee (NHOC)

- A Master Facility Plan information session was presented at County Board June 20th.
- **Motion** Gisselman, 2nd Metter, to approve the report and minutes of the 5/28/13, 6/11/13, and 6/14/13 meetings. Motion carried.
- **Motion** Gisselman, 2nd Tange, to approve a resolution honoring Lori Koeppel. Motion carried.

Human Services Operations Committee

- Has not met; next meeting scheduled for 7/10/13.

Organizational Expansion Sub-Committee

- Has not met; next meeting scheduled for 8/6/13.

Quality Committee

- There is outpatient access via a walk-in clinic which addresses some concerns to accessibility. The Board requested a report at a future meeting on how it is utilized.
- The Board will be educated in the future on the Joint Commission process.
- **Motion** Thuot, 2nd Nye, to approve the report and minutes of the 6/11/13 meeting. Motion carried.
- Quality Dashboard was reviewed.

Nursing Home Master Facility Plan (MFP)

- Lori Koeppel and Rob Chartier, Miron Construction representative gave a presentation on the MFP process and options.
- A strategic plan was developed five years ago, and included a review to look at the master facility.
- Health Dimensions Group did a thorough review of the facility and the community.
- A feasibility study, including a financial analysis was done.
- Vendor selection was done – Eppstein Uhen Architects (EUA) was the master architect design firm. They did visioning sessions, conceptual drawings, and held focus groups.
- Miron Construction was selected, along with the consultant team, to do a thorough review of our current existing facility. Miron then worked with EUA to look at hard and soft costs, and present a plan, with recommendations.
- EUA contracted with Wipfli to complete the financial piece of this. Approximately 10 different scenarios were looked at in financial consideration, from doing nothing, to adding programs such as assisted living, to building a new nursing home versus renovating existing space, or a combination of both.
- Three scenarios were presented: minimum scope, full scope, and medium scope.
- The Nursing Home Operations Committee on June 11th approved and recommended to board the medium scope scenario, for a total project cost of \$13,484,424.

- **Motion** Gisselman, 2nd Metter, to approve the medium scope scenario, and forward the recommendation of the NHOC to the Health and Human Services (H&HS) Committee, the medium scope scenario for \$13.4 million, encouraging the H&HS Committee to approve it and forward it on to the Marathon County Board for approval.
 - At any time we have approximately 80 residents protectively placed, at a cost of \$250-\$1,000 per day. The medium scope scenario does take these residents into consideration; we will be fully capable of caring for these individuals.
 - There is no fiscal impact on Langlade and Lincoln Counties.
 - All rationale for the Master Facility Plan Oversight Committee and the NHOC, in advancing the medium scope scenario for \$13.4 million, was driven by the Vision Statement.
 - Motion carried.
- The Board complimented staff and consultants on coming up with a viable recommendation.

Future Agendas

- Psychiatry Services needs
- Report on utilization of Outpatient Services walk-in clinic
- Report on nursing home readmission rates and communication to local hospitals and physicians

Motion Tange, 2nd Burgener, to adjourn at 2:12 p.m. Motion carried.

Respectfully submitted,

Robert Weaver, Secretary
pdh