

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING MINUTES

July 25, 2013

11:00 a.m.

NCHC – Wausau Campus

Present:

X	Ray Bloomer	X	Ron Nye	X	Gretchen Thuot
X	Jean Burgener	X	Lee Olkowski	X	Joanne Kelly
X	David Tange		Laura Scudiere	X	Robert Weaver
X	Gary Gisselman	X	John Robinson	X	Holly Matucheski
X	Bill Metter				

Also Present: Gary Bezucha, Becky Schultz, Brenda Glodowski, Toni Simonson, Paula Hawkins

The meeting was opened at 12:12 pm. Roll call was taken and a quorum declared.

Consent Agenda

- **Motion** Metter, 2nd Nye, to approve the consent agenda, which includes the June financial statements, the 6/27/13 Finance, Personnel & Property Committee and Board meeting minutes, and the CEO's report. Motion carried.

Chairperson's Report

- The Multi County HS Model Feasibility Task Force continues to meet. They contracted with Gail Nordheim and Gerry Born to facilitate the process. They have met with all three county Social Services Directors and some reps from each of the counties. They are planning for early September a series of extensive focus groups in all counties. They also will be presenting to the committee a series of potential models for integration of services for discussion at the August meeting, and hope to arrive at some kind of a recommendation at the end of the year.
- Board member selection – looking at diversity. Looking at legal issues related to having an employee on the board, possibly Dr. Ticho. As a public board there may be some perils in doing so. Gary Bezucha, Lee Olkowski and our HR Director will meet with legal counsel Dean Dietrich to discuss this.
- **Motion** Burgener, 2nd Nye, to approve the report and minutes of the 7/9/13 meeting. Motion carried.

Financial Report

- We are ahead of budget for the month, and year to date are showing a gain of just over \$1.1 million. We remain cautious because the second half of the year trend is to be higher in expenses.

Finance, Personnel & Property Committee

- Budget update is continuing.
- We may need to keep two finance systems running for six months.
- No action was taken on the pool.
- **Motion** Nye, 2nd Weaver, to approve the report. Motion carried.

Nursing Home Operations Committee (NHOC)

- The committee met last Friday; minutes will be included in next month's meeting information.
- Recruitment of the Inpatient Service Line Director continues.
- Long term care census is declining; acute care, vent unit and Legacies census continue strong. This is a statewide trend.
- Staff met with the Marathon County Capital Improvement Program Committee (CIP), reporting on the Master Facility Plan. They will score this project in August.
- **Motion** Robinson, 2nd Nye, to approve the report. Motion carried.

Human Services Operations Committee

- Keith Wolf retired from the Antigo Center. We are restructuring relative to responsibilities. Erica Huffman will oversee the program. Tanya Simonis will provide clinical oversight.
- We are in a pilot program with Marshfield Clinic to provide integrated care.
- The committee had discussion of the criminal justice process.
- They are working on reduction of days from referral to access of services.
- The committee discussed waiting lists in children's autism waiver programs; it is a state wait list, not NCHC's wait list. We provide services until children can access the state program.
- There was discussion on early intervention services.
- **Motion** Robinson, 2nd Bloomer, to approve the report and minutes of the 7/10/13 meeting. Motion carried.

Organizational Expansion Sub-Committee

- The committee has not met.

Quality Committee

- The Organizational Quality Dashboard was reviewed. All clinical indicators are meeting targets.
- Nursing home readmission rates: we report these rates at regular meetings with discharge planners at both Aspirus Hospital and Saint Clare's Hospital.
- In the Outpatient Service Line, all programs beat service targets two quarters in a row.
- We have hired staff so days to service is trending down; we continue to recruit additional staff.
- **Motion** Kelly, 2nd Matucheski, to approve the report. Motion carried.

Medical Staff Credentialing

- Staff will propose what additional information from the physician application can be presented in the future – in addition to the verification statements.
- **Motion** Bloomer, 2nd Burgener, to approve the initial Courtesy Psychiatry privileges for Dr. Ikenna Obasi, contingent on prior Medical Staff approval. Motion carried.

Psychiatry Report

- Our mission is to provide mental health services, AODA and DD services. Are we providing adequate psychiatric services to meet community needs and fulfill our mission relative to mental health services?
- Psychiatry touches almost every program we provide.
- We are working on a co-branding of psychiatric services with the Bridge Community Health Clinic, where we would turn over all of our psychiatric services to them. They would have tremendous advantage in Medicaid reimbursement.
- Good oversight would also reduce costs in areas such as law enforcement.
- One method would be for us to employ the psychiatrists and contract with Bridge Clinic to provide the services.
- Discussion on ratio of prescribing nurse practitioners to psychiatrists. It was felt one to one, or maximum of two to one would be a good target.
- Need to provide options in recruiting, to offer employment at NCHC, Aspirus, Bridge Clinic, etc.
- **Motion** Kelly, 2nd Burgener, to make the recruitment of psychiatry to address shortages become an organizational priority, and to charge staff to return with strategies, including options of returns on investments on multiple fronts. Motion carried.

Aquatic Facility Replacement Proposal

- The Aquatic Facility Replacement proposal is recommended to be included in our CIP requests. When we receive additional financial information we can choose at that time to go forward or withdraw from CIP requests.
- Information needed includes impact to operations; how we will handle interruption of service (how it will be paid for); renovation of locker rooms; getting clients back up and running.
- Task force determined need, but they don't know size and cost.
- **Motion** Robinson, 2nd Tange, to advance the aquatic therapy pool replacement, with locker room replacement, to the Marathon County Health & Human Services Committee to forward to CIP, with final determination pending findings of the Aquatic Task Force. Discussion on issues of costs of interruption of services, etc., and who is responsible? Ultimate responsibility is with NCHC. The task force is an advisory committee only. Motion carried.

Outpatient Services Walk-in Clinic Report

- The Outpatient Walk-in Clinic is for adults with MH, AODA or co-occurring disorders.
- Daily Monday-Friday; times vary.
- It is running under 50% utilization.
- The clinical can offer same day appointments.
- Not all primary care physicians may know about the clinic.
- It is in Wausau only.
- This is for counseling only; there is no walk-in for psychiatry.

Motion Gisselman, 2nd Tange, to adjourn at 1:59 p.m. Motion carried.

Respectfully submitted,

Robert Weaver, Secretary
pdh