

# NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING MINUTES

October 31, 2013

11:30 a.m.

NCHC – Wausau Campus

Present:

X	Ray Bloomer	X	Ron Nye	EXC	Gretchen Thuot
X	Jean Burgener	X	Lee Olkowski	EXC	Joanne Kelly
X	David Tange	X	Laura Scudiere	X	Robert Weaver
X	Gary Gisselman	X	John Robinson	EXC	Holly Matucheski
X	Bill Metter				

Also Present: Gary Bezucha, Brenda Glodowski, Becky Schultz, Paula Hawkins

Guests: Brenda Budnik, John Bandow, Jack Kivi

The meeting was opened at 11:30 Am. Roll call was taken and a quorum declared. The meeting joined the Finance, Personnel & Property Committee for the budget presentation.

## 2014 Budget Presentation

- Revenue assumptions
  - Nursing home census budget is down.
  - Licensed beds are decreasing (saving \$47,000 annually in bed tax and bed holds).
  - Behavioral health neighborhood will be combining hospital and ambulatory detox services.
  - Annual payments of \$1,125,000 to Family care will continue.
- Expense assumptions
  - Merit increases as of March 1 (range 0%-3.5%)
  - IT (Information Technology) is increasing \$150,000, mainly related to maintenance agreements with new system.
- Service Improvements
  - We are combining CCS (Comprehensive Community Services) and CSP (Community Treatment Program) into one program called Community Treatment. There will be better efficiencies, better flow for clients, and reduced FTEs. There is better funding by Medicaid for the CCS component. It reduced county levy by \$900,000, which allowed us to use the levy for increasing psychiatry services, which has a \$450,000 net impact factoring in the expenses due to recruitment.
  - 2 FTEs have been added to the Quality Department for a clerical position and an occupational health specialist to enhance employee safety, and to help reduce workers comp premiums over time (which increased this year by \$300,000).
  - Behavioral Health Integrated Care Pilot – a State of WI initiative. The state identified they wanted a regional area and selected NCHC with our three counties (Langlade, Lincoln & Marathon). It will be for a group pre-identified Medical Assistance clients with a co-morbidity of physical health and a mental health issue. Staff have been working with a team, including state reps, to develop the pilot. They are working on identifying rates, staffing, IT needs, accessing records between partners, etc.

- Revenue/Expenses Change Summary (impact of discontinuing meal contracts)
  - Jail meals contract and ADRC meals contract were not renewed, which had a \$1 million impact.
  - \$586,000 reduction based on meals contracts.
- County Tax Levy
  - Have been reduced for the past several years. For 2014 it represents 15% of the budget.
- Cash Reserves
  - Cash needed per day is \$150,000
  - We are at 55 days cash on hand currently.
  - Goal is to be at 90 days (over \$13 million).
- Priorities
  - Focus shifts from expense management to growing revenue.
- Base county allocation is a state payment; county appropriation is county levy.
- **Motion** Olkowski, 2<sup>nd</sup> Weaver, for the Finance, Personnel & Property Committee to approve the 2014 budget, and to forward it to the board for approval. Motion carried.
- **Motion** Robinson, 2<sup>nd</sup> Weaver, to adjourn the Finance, Personnel & Property Committee finance at 12:30 pm. Motion carried.
- Thank you to the Finance Department, the Executive Team and the Finance Committee for an excellent job on the budget.
- **Motion** Burgener, 2<sup>nd</sup> Nye, for board approval of the budget as recommended by the finance committee. Motion carried.

#### Consent Agenda

- **Motion** Nye, 2<sup>nd</sup> Robinson, to approve the consent agenda, which includes the September financial statements, the 9/26/13 Finance, Personnel & Property Committee and Board meeting minutes, and the CEO's report. Motion carried.

#### Chairperson's Report

- There was continued discussion on new member selection. Dr. Eric Penniman of the Marshfield Clinic has indicated he would serve if elected and appointed. We are waiting for this to be added to the county board agenda.
- The committee is looking at the evaluation process of self-evaluation of the board and the annual CEO evaluation.
- **Motion** Weaver, 2<sup>nd</sup> Robinson to approve the report and minutes of the 10/8/13 Executive Committee meeting. Motion carried.

#### Nursing Home Operations Committee

- The committee has not met since the last board meeting.
- The Master Facility Plan may go to the county board in January.

#### Human Services Operations Committee

- The committee has not met since the last board meeting. It is looking at a December date.

### Organizational Expansion Sub-Committee

- Work continues on the multi-county human services model feasibility task force. There is much uncertainty and reluctance to change. Factors in reluctance include losing local control and employees potentially losing jobs.
- **Motion** Robinson, 2<sup>nd</sup> Tange, to approve the report and minutes of the 10/1/13 Organizational Expansion Sub-Committee meeting. Motion carried.

### Quality Committee

- The quality dashboard was reviewed.
- There was a request to add a second page to the dashboard of troublesome areas that have arisen, such as crisis beds.
- Next year we are adding partner satisfaction to the overall dashboard.
- **Motion** Metter, 2<sup>nd</sup> Scudiere, to approve the report. Motion carried.

### Finance, Personnel & Property Committee

- September showed a gain of just over \$393,000.
- Year to date we are just over \$1.9 million ahead of budget.
- Both programs are showing a gain for the month and year to date.

### Nominating Committee

- The committee met to create a committee charter and to arrive at a slate of officers. They recommend a slate as follows: Ron Nye, Chair; Bob Weaver, Vice Chair; Laura Scudiere, Secretary/Treasurer.
- The chair called three times for additional nominations.
- **Motion** Nye, 2<sup>nd</sup> Gisselman, to accept the slate of officers as submitted. Motion carried.
- Written ballots were submitted, resulting in a unanimous vote for the presented slate of officers.
- **Motion** Nye, 2<sup>nd</sup> Tange to approve the charter as submitted. Motion carried.
- **Motion** Nye, 2<sup>nd</sup> Tange, to approve the report and minutes of the 9/26/13 meeting. Motion carried.

### Medical Staff

- We have verified that all licenses are in place as of today's renewal date (10/31/13).
- We contract with Northcentral Credentialing Services, we verify that all information has been received.
- Medical Staff met and recommends approval of the following privileging requests:
  - Reappointment of Active Psychiatry privileges for: Drs. Kevin Carrigan, Randall Cullen, Juan Fernandez, Richard Minnihan, Gabriel Ticho
  - Reappointment of Active Medical privileges for: David Tange, MD
  - Reappointment of Courtesy Psychiatry privileges for: Drs. Christian DeGregorio, Sylvia Dennison, Charles Garvey, Gail Tasch
  - Reappointment of Courtesy Medical privileges for: Laurence Gordon, DO & Teresa King, MD
  - Initial appointment of Locum Tenens Psychiatry privileges for: Drs. Lorrie Garces & Naciye Kalafat
- **Motion** Robinson, 2<sup>nd</sup> Burgener, to approve the appointments as presented. Motion carried.

### Nursing Home Survey Process

- Nursing homes are getting 14-16 citations on average in Wisconsin. We had 12 which were reduced to 8.
- Wisconsin surveyors were told from the federal level they were not giving enough citations. Therefore, more are being given statewide and at higher level.
- For the final survey we had one G tag and 9 D tags.
- Surveyors are onsite on a review of our plan of correction.
- Surveyors commented that given the size of our facility and the acuity of residents they were very impressed. In fact, we are the only nursing home in the area that still can have CNA students in the facility.
- We are the largest county owned nursing home in the state, and the 4<sup>th</sup> largest in the state overall.
- Staff on the vent unit are incredible and take their job seriously.

### Aquatic Program Planning

- The County Board meeting presentation was very good.
- The task force had approximately 15-20 meetings.
- There was agreement of the need for a physical therapy pool. A physical review of the current facility was done. A decision was made to go with a replacement pool rather than repair the current pool. We would go with a new location to avoid loss of continuity of services, clients, and staff.
- A design plan will be done which will go to the county board. \$50,000 for the plan is in the Marathon County CIP (Capital Improvement Program) budget which will go to the county board for approval. That will occur in 2014. Then decisions can be made for 2015.
- We currently have 199 referring physicians, most of them from the Wausau area.
- It is important to note that it is not a recreational pool; it is a therapy pool.
- The community is a partner in using and benefiting from the pool.
- Jean Burgener has volunteered to chair a fundraising committee for a capital drive, looking perhaps for a match by Marathon County.
- The Aquatic program falls under the Human Services Operations Committee.

**Motion** Tange, 2<sup>nd</sup> Robinson to adjourn at 1:40 p.m. Motion carried.

Respectfully submitted,

Robert Weaver, Secretary

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