

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING MINUTES

December 19, 2013

12:00 p.m.

NCHC – Wausau Campus

Present:

X	Ray Bloomer	X	Ron Nye	EXC	Gretchen Thuot
EXC	Jean Burgener	X	Lee Olkowski	X	Joanne Kelly
	David Tange	X	Laura Scudiere	X	Robert Weaver
X	Gary Gisselman	X	John Robinson	X	Holly Matucheski
X	Bill Metter				

Also Present: Gary Bezucha, Brenda Glodowski, Becky Schultz, Toni Simonson,
Gretchen Brown, Paula Hawkins

The meeting was opened at 12:10 pm. Roll call was taken and a quorum declared.

Consent Agenda

- **Motion** Robinson, 2nd Nye, to approve the consent agenda, which includes the October financial statements, the 11/21/13 Finance, Personnel & Property Committee and Board meeting minutes, and the CEO's report. Motion carried.

Chairperson's Report

- The annual Board retreat has been moved to March. It will be kept on the already scheduled board meeting date of March 27th from noon to 8:00PM (location to be determined).
- **Motion** Nye, 2nd Kelly, to approve the report and minutes of the 12/10/13 Executive Committee meeting. Motion carried.

Financial Report

- November ended with a small gain of just over \$10,000, which is lower than budget. Year to date we have a gain of over \$2.3 million.
- Expenses continue to be managed well. Revenues are low.

Finance, Personnel & Property Committee

- Implementation of the electronic medical records is ongoing.
- Collection receivables have been removed from financial statements. It is budget neutral.
- The committee approved an incentive payment contingent on all criteria being met for the year.
- **Motion** Nye, 2nd Scudiere to approve the report. Motion carried.

Nursing Home Operations Committee

- The Master Facility Plan is going to the Marathon County Board in January for approval as presented.
- On Tuesday there was a presentation by Wipfli on the concept of impact to the Marathon County Board if they decided to sell or close the nursing home.
- Questions were raised by a Marathon County board member relative to board members from Lincoln County sitting on the Nursing Home Operations Committee, even though it is a Marathon County nursing home only. The nursing home is run by NCHC, which is under the governance of the NCHC board, made up by members of all three counties.

Human Services Operations Committee

- On a regular basis our staff are asked to participate in pilot projects, which is a recognition of the quality and commitment of our staff.
- **Motion** Robinson, 2nd Matucheski, to approve the report and minutes of the 12/5/13 meeting. Motion carried.

Quality Committee

- The outcome dashboard was reviewed.
- For the 2nd time this year readmission rate was above target.
- Nursing home readmission rate was incorrect on the dashboard; it is 6.1%.
- CNA turnover rate has dropped off significantly.
- **Motion** Robinson, 2nd Metter, to approve the dashboard. Motion carried.

2014 Operating Objectives

- The 2014 Plan of Action was reviewed by Gary Bezucha.
- Board request to report quarterly on write-offs.
- Suggestion to do a purchase of service contract with Langlade and Lincoln Counties - approach the schools with identified needs.
- Quarterly reports will be given on the process objectives. Each one has an implementation plan by quarter.
- **Motion** Scudiere, 2nd Metter, to accept the plan as presented. Motion carried.
- It is an ambitious plan, and a testament to the strong leadership in this organization.

2014 Proposed Dashboard

- The proposed dashboard for 2014 was reviewed.
- Targets are set by looking at industry benchmarks, and looking at a 10-20% improvement over current performance.
- Quality team will continue to review the supporting measures for each of the dashboard targets.

Multi-County Human Services Model Update

- The task force continues to meet; next meeting is January 20th.
- They are working on consideration of development of a business plan.
- They may be looking at a different consultant for the next phase.
- Marathon County reps on the task force met to discuss wanting Marathon County to maintain the level of services they currently have. They also wanted new consultants for the business plan phase. There was concern that the other counties would be willing and able to fund appropriately to maintain services. They will send a letter to the other counties addressing the concerns.

Board Resignation

We have received a resignation from the board by Gretchen Thuot. Administration and the Executive Committee will work with Brad Karger to get someone appointed. Please pass on ideas for her replacement.

Committee Assignments

- Bill Metter will be added to the Organizational Expansion Sub-Committee.
- Holly Matucheski will be added to the Quality Committee. We are looking for additional members on the Quality Committee.
- Dr. Eric Penniman was appointed to this Board by the Marathon County Board on Tuesday.
- Lincoln County will appoint a new person to fill Ray Bloomer's position when he vacates it in April, possibly before that.
- **Motion** Metter, 2nd Weaver, to approve the Committee appointments. Motion carried.

Thank you to Lee Olkowski for a job well done as Board Chair.

Motion Metter, 2nd Matucheski, to adjourn at 1:47 p.m. Motion carried.

Respectfully submitted,

Robert Weaver, Secretary
pdh