

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
BOARD MEETING MINUTES**

May 29, 2014

12:00 p.m.

NCHC – Wausau Campus

Present:

X	Jean Burgener	EXC	Jeff Zriny	X	Greta Rusch
X	Joanne Kelly	X	Holly Matucheski	X	Bill Metter
X	Ron Nye	X	Lee Olkowski	X	Dr. David Tange
X	John Robinson	X	Laura Scudiere	X	Dr. Eric Penniman
X	Bob Weaver	X	Bill Miller		

Also Present: Gary Bezucha, Brenda Glodowski, Becky Schultz, Toni Simonson,
Gretchen Brown, Paula Hawkins

Guest: Kurt Gibbs, Marathon Co. Board of Supervisors Chair

The meeting was called to order at 12:05pm. Roll call was taken and a quorum declared. New board members Eric Penniman and Bill Miller were introduced and welcomed. Eric is an appointee from the Marathon County community, replacing Terry Ryan, and Bill is an appointee from the Marathon County Board of Supervisors, replacing Gretchen Thuot. Jeff Zriny, who was not able to make today's meeting, is also an appointee from the Marathon County Board of Supervisors, replacing Gary Gisselman.

Consent Agenda

Motion/second by Kelly/Metter to approve the consent agenda, which includes the April financial statements and the minutes of the 4/24/14 Board meeting. Motion carried.

Chairperson's Report

- The Chair made the following committee appointments: Bill Miller to Quality Committee; Greta Rusch to Human Services Operations Committee; Jeff Zriny to Finance Committee. **Motion**/second by Olkowski/Scudiere to approve the appointments. Motion carried.
- **Motion**/second by Olkowski/Kelly to approve the minutes of the 5/13/14 Executive Committee meeting. Motion carried.

Quality Committee

- The next meeting is June 13th.
- The April dashboard was reviewed. Clinical indicators remain strong. **Motion**/second by Matucheski/Robinson to approve the dashboard. Motion carried.

Financial Report

- We showed a loss for April. Much of the revenue did not show yet with the conversion to the new system, so the revenue was conservatively estimated and will increase. Lower census in the nursing home also contributed to the loss. Health insurance,

contracts, state institutes, and legal ran high. We continue to review expense and revenue and make adjustments as needed.

Finance, Personnel & Property Committee Report

- The committee reviewed the recommended capital improvement program requests. **Motion**/second by Penniman/Robinson to forward to the board with recommendation to approve and to forward to the Marathon County Health & Human Services Committee. Motion carried.
- The Fund balance policy was reviewed with the committee and all three county finance directors. A final draft will be brought to the next meeting for approval.
- **Motion**/second by Tange/Robinson to approve the report. Motion carried.

Nursing Home Operations Committee

- We will be working on having NCHC staff join committees from other organizations, such as Aspirus, St. Clare's, and others.
- **Motion**/second by Burgener/Olkowski, to approve the minutes of the 4/18/14 and 5/9/14 meetings. Motion carried.

Human Services Operations Committee

- **Motion**/second/carried by Robinson/Burgener to approve the minutes of the 5/13/14 meeting, with the following corrections noted:
 - Under the Human Services Report, bullet point 2: Youth crisis bed is not averaging 53 a month; it is running at a 53% occupancy;
 - Under Alcohol & Drugs in the Community, bullet point 3: the Board of Health and the Health & Human Services Committee were in discussion, not the Social Services Board.

Marathon County Task Force

- Mr. Gibbs shared background on the development of the two task forces. The reason for the governance task force is more for an understanding of what is currently in place, and to determine if that is what they want to continue doing. It is a very new county board that needs an education; 10 new board members this year; 8 last year.
- He expressed thanks for the great work and noted there is continuing support for this organization and this board.
- The intent is not to take over; it is to provide more education for the county board – to learn the how and where and when the governance authority was given to NCHC.
- The Facilities Plan task force is charged with understanding what the plan is for the facility long term, dealing with the building occupied now by the Health Department and the ADRC, the non-NCHC program areas. There has been some confusion in the past on when NCHC advances capital requests to the county, and when it goes under our operating capital budget. Currently there are questions on the ADRC area and the pool, and the need to develop a residential services program.
- Lincoln and Langlade reps on our board feel a certain amount of uncertainty on where the governance task force is going to go, and because no reps from those two counties were appointed to the task force.

- Request from the board to increase the governance task force by one member from one of the other two counties. Mr. Gibbs will discuss it with the County Board Executive Committee and make a decision by June 11th.
- All board members are welcome to attend any of the meetings of either task force.

Psychiatry Recruitment/Psychiatry Residency Program

- We continue to work with a recruitment organization.
- Since October we have been working with the Medical College of Wisconsin on development of a proposal to bring a Psychiatry Residency program to north central Wisconsin. We received a grant from the WI Department of Health Services to cover development of the program, beginning with the first class in 2017. A press conference is scheduled for June 19th with all partners (Aspirus; Ministry; Marshfield Clinic; VA; Wood County; Portage County; Bridge Clinic; Medical College of WI; NCHC).
- NCHC is the lead agency and will coordinate the whole program.
- Psychiatry availability is critical in north central Wisconsin. This will ensure future availability; statistics show 2/3 of physicians stay in the area where they are trained.
- We are pleased to have the WI Medical College as a partner.
- A UW Physician Assistant program coming into Marathon County is also a great addition to the community.

CEO's Report

- Board orientation for new board members is June 18th.

Report on Allocation of Tax Levy to Programs

- Overall, we are funded only 15% by county levy. About six years ago we were closer to a 30% funded mark.
- Birth to Three has a required levy funded amount in order to receive state grants.

Future Agendas

- A report on E cigarettes may be an education opportunity for this board. The Marathon County Medical Society is lobbying legislators to regulate E cigarettes the same way they regulate other tobacco products.
- Marketing plan

Motion/second by Metter/Scudiere to adjourn at 1:44 p.m. Motion carried.

Respectfully submitted,

Laura Scudiere
Secretary

pdh