

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING MINUTES

June 26, 2014

12:00 p.m.

NCHC – Wausau Campus

Present:

X	Jean Burgener	X	Jeff Zriny	X	Greta Rusch
X	Joanne Kelly	X	Holly Matucheski	X	Bill Metter
EXC	Ron Nye	X	Lee Olkowski	EXC	Dr. David Tange
EXC	John Robinson	X	Laura Scudiere	X	Dr. Eric Penniman
X	Bob Weaver	X	Bill Miller		

Also Present: Gary Bezucha, Brenda Glodowski, Becky Schultz, Gretchen Brown, Paula Hawkins

The meeting was called or order, roll call taken, and a quorum declared.

Consent Agenda

- **Motion**/second Miller/Metter to approve the consent agenda, which includes the May financial statements, and the 5/29/14 Finance, Personnel & Property Committee and Board meeting minutes. Motion carried

Chairperson's Report

- Motion/second Olkowski/Rusch to approve the minutes of the 6/10/14 and 6/16/14 Executive Committee meetings. Motion carried.

Quality Committee

- The committee felt all actions taken were appropriate in quality reviews.
- Staff have identified known trends in compliance/ethics.
- Dashboard
 - All clinical indicators are meeting or beating target rates.
 - Employee turnover rate is trending down, so moving in the right direction.
 - Medicare days are down, but this is typical community wide.
- **Motion**/second Scudiere/Matucheski to approve the report and minutes of the 6/13/14 Quality Committee meeting. Motion carried.

Financial Report

- We have picked up a little ground, exceeding targets for May.
- Year to date we still have a \$144,000 deficit, so are \$326,000 off of target.
- Still seeing soft revenues. However in Outpatient and Community Treatment, revenue is a conservative estimate because of the system conversion.
- Expenses overall are down.

Finance, Personnel & Property Committee Report

- The committee discussed challenges with the system conversion.
- The committee discussed funding for nursing home renovation. The design phase will be funded out of capital improvements projects this year – approximately half a million. The

bond issue will be in 2015 when there is a better idea of the amount needed for the construction phase.

- We have engaged a consultant to review progress of our electronic and billing system conversion.
- **Motion**/second Miller/Zriny to accept the report. Motion carried.

Nursing Home Operations Committee Report

- A firm was chosen (Angus Young) by committee, including Mike Lotter from Marathon County. This is the same firm that did the vent unit and the Marathon County Health Department.
- Motion made at the committee meeting to go forward with the \$13.5 million project, and forward it to the Marathon County Health & Human Services Committee for approval. Marathon County will be the borrowing agency and will incur the debt for us. NCHC will service the debt, and will cover that in large part by increased revenue of higher rates.
- **Motion**/second Burgener/Metter to approve the report and minutes of the 6/13/14 meeting. Motion carried.

Human Services Operations Committee Report

No meeting this month.

Medical Staff

- The Medical Staff, at their 6/19/14 meeting, approve four reappointments of existing Medical Staff. Most of these staff work on the inpatient unit weekends, evenings or on-call. They are occasional coverage.
- **Motion**/second Scudiere/Penniman to approve:
 - Barbara L. Rothweiler, Ph.D. – Delegation Psychologist privileges
 - Barbara Torgerson, PA-C – Mid-Level Practitioner privileges
 - Joan Hauer, APNP – Mid-Level Practitioner Locum Tenens privileges
 - Jessica Altis, PA-C – Mid-Level Practitioner Locum Tenens privilegesMotion carried.

Psychiatry Recruitment/Psychiatry Residency Program Update

- We held a press conference last week to announce the Department of Health Services grant received for the development of a Psychiatry Residency Program for North Central Wisconsin. There was good coverage in the newspaper, radio and television.
- We secured over half a million in funding to support development of the program. This will improve the pool of psychiatry in the future.
- Our immediate goal is to secure the funding for the program with all of our partners (Aspirus, Ministry Health, Marshfield Clinic, Tomah VA, Bridge Community Health Clinic, Wood County Human Services, Portage County Human Services, and the Medical College of Wisconsin). Over the next six months we will secure financial commitments to secure the program once the program is developed.
- We continue to recruit for an additional psychiatrist this year. We did recruit a nurse practitioner who will begin in July. She will be doing all outpatient services.
- We are losing one of our contract psychiatrists, who is moving into retirement. We have recently been contacted by several psychiatrists looking to provide telepsychiatry.

CEO Report

- The BHIC (Behavioral Health Integrated Care) Project continues in development. It is another opportunity to work collaboratively with several health systems in the area.

Transition to Electronic Board Packets

- We would like to transition board packets to an electronic file. Access would be via our website. We will provide an iPad to board members, and train those who haven't used them. Via the iPad board members could access and print information if they chose to. We have WiFi in the Board Room to access the internet. This will save costs in materials and in labor to prepare meeting packets. We will provide any training needed. Target is to do this in September. Our IT Department will not be able to get to this until then.
- Information will be archived on the website.

Marathon County Task Forces Updates

- Space Task Force - areas to be covered – Marathon County Health Department, Aquatic Services, Lakeview Center, Aging & Disability Resource Center, and Lake View Professional Plaza.
- There was a proposal to get a consultant up to \$175,000 to assist in the process. It was decided it could be done internally.
- This task force will now not meet until after the Governance Task Force finishes its process. They meet next on July 2nd at 7:30a.m.
- A vision of the community is needed as a start; then they can bring in a consultant and share the vision if it is needed at that time.
- Originally they were looking at a 20 year plan; it is too far into the future.

Future Meeting Agendas

- Marketing plan
- Update on creative things we are doing in the area of prevocational and vocational services

New Senior Executive

Michael Loy, our new Senior Executive for Human Resources was introduced and welcomed. We are very happy to have him here.

Motion/second Burgener/Miller to adjourn at 1:08 p.m. Motion carried.

Respectfully submitted,

Laura Scudiere
Secretary/Treasurer
LS/pdh