

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM  
BOARD MEETING MINUTES**

July 31, 2014

12:00 p.m.

NCHC – Wausau Campus

Present:

X	Jean Burgener	X	Joanne Kelly	EXC	Holly Matucheski
EXC	Bill Metter	X	Bill Miller	X	Ron Nye
X	Lee Olkowski	X	Dr. Eric Penniman	X	John Robinson
EXC	Greta Rusch	EXC	Laura Scudiere	X	Dr. David Tange
X	Bob Weaver	X	Jeff Zriny		

Also Present: Gary Bezucha, Brenda Glodowski, Gretchen Brown, Becky Schultz,  
Toni Simonson, Michael Loy, Debbie Osowski

The meeting was called to order 12:00 p.m. Roll call was taken and a quorum declared.

Consent Agenda

- **Motion** Miller, 2<sup>nd</sup> Tange, to approve the consent agenda, which includes the June 2014 financial statements, the 6/26/14 Finance, Personnel & Property Committee and the 6/26/14 Board meeting minutes. Motion carried.

Chairperson's Report

- **Motion** Nye, 2<sup>nd</sup> Weaver to approve the report and minutes of the 7/15/14 Executive Committee meeting. Motion carried.

Quality Committee Report

- Report will be provided next month.
- Dashboard
  - Clinical indicators are exceeding target.
  - Comparison of readmission rates was provided.

NCHC has the most favorable (lowest) readmission rate compared to other area nursing homes but we are not selected by families at discharge from hospital as often as other facilities. We have recently designated staff to visit hospital discharge planners more frequently with the intent it will increase admissions. The renovations at Mount View will be important factors to relay along with these statistics (reflects our excellent care) and beautiful location.
  - Employee turnover has improved from last year but we have not yet met our target.
  - Service area reflects we are within our target after the most recent client/patient/resident satisfaction survey. Moving forward we will have a monthly report with continuous satisfaction survey sampling being completed.
  - Community indicators are exceeding target.

- Direct Expenses for the month of June is within target; we continue to work to improve cash on hand; and anticipate improved admissions in the nursing home with the recent addition of the liaison with hospital discharge planners.
- **Motion** Zriny, 2<sup>nd</sup> Tange to approve the report. Motion carried.

#### Financial Report

- June showed a gain for the month exceeding budgeted target by \$31,000.
- Volumes in the hospital continue to be high. Nursing home struggles with census.
- Expenses are being monitored closely; particularly contracted services.
- Revenues lagging with implementation of the new system; however, with the increased completion of documentation, we have picked up \$190,000 in revenue from prior two months.

#### Finance, Personnel & Property Committee Report

- More detail in nursing home trends and where to focus action will be reviewed in future meetings.
- Committee reviewed and is recommending approval of the revised Fund Balance Policy.
- **Motion** Olkowski, 2<sup>nd</sup> Weaver, to approve the Fund Balance Policy. We worked collaboratively with all three counties; reviewed cash on hand, analyzed programs relative to cash available, and revised the policy with input from all three county finance directors. Motion carried.
- **Motion** Tange, 2<sup>nd</sup> Burgener to approve the report. Motion carried.

#### Nursing Home Operations Committee

- Thanks to Becky and the quality team a lot of time has been spent on how we manage and monitor quality performance at NCHC.
- Committee would like additional information on census growth, strategies for marketing and communication to the community.
- A hospital liaison has been identified to go to the hospitals and talk with discharge planners.
- We care for medically complex patients with a full continuum of care where others do not have this capability.
- NCHC must stay abreast of new changes in 2015 with the Affordable Care Act so we can leverage/market NCHC.
- **Motion** Burgener, 2<sup>nd</sup> Olkowski to approve minutes. Motion carried.

#### Human Services Operations Committee

- County entered into a contract with US Aquatics for the next phase of the aquatic therapy pool review which will include financial aspects of the project.
- Early Intervention Services were discussed along with the efforts for interventions before kids get to school.

- We are also waiting on the response from the Department of Health Services in regard to the Behavioral Health Integrated Care (BHIC) pilot proposal.
- We are 1 ½ years into the Prescription Medication Grant and are doing active outreach with the medical community, providing training and education, and identifying best practices, etc.
- AOD Partnership is being reviewed as it is at the end of their 10 year grant. It has been determined that there is a need for the continuation of the AOD Partnership services, that NCHC will continue to support and provide support for services to continue. NCHC will continue to work with the Partnership and other agencies to develop alternative funding if necessary.
- **Motion** Robinson, 2<sup>nd</sup> Kelly to approve minutes with a correction that the cost to the community is \$5 million. Motion carried.

#### Psychiatry Recruitment/Psychiatry Residency Program Update

- A Psychiatric Nurse Practitioner began a few weeks ago. She will be working in all three counties.
- Telephone interview was completed with a psychiatrist who seems interested in working with NCHC.
- Psychiatry residency program continues to move forward. Stakeholders will be meeting soon where they will be asked for a commitment by the end of the calendar year. There needs to be at least 12 commitments for an \$85,000 stipend. Expenditures would not be implemented until 2017 which will allow organizations to prepare for the expenditures. A request will be brought forward in the near future for the NCCSP Board to consider a commitment for 2-3 stipends.

#### CEO's Report

- Continue to develop a plan for an AODA Residential program with consideration in utilizing part of the CBRF.
- Continue to work with Marathon County, Wausau Schools and DC Everest Schools on a health insurance risk pool. Hope to have an RFP for approval this fall to recruit for a consultant.
- A report from the consultant who looked at the challenges with our billing system as a result of the implementation of TIER should be available this week.

#### Update on Marathon County Task Forces (Governance & Facility Planning)

- Several meetings have taken place.
- Will continue to meet into September.

#### Medical Staff

- Medical Staff Bylaws have been revised and are presented for approval.
- Changes were reviewed i.e. medical staff structure; definitions of active, consulting, and courtesy staff privileges were redefined.
- **Motion** Burgener, 2<sup>nd</sup> Zriny to approve revised Medical Staff Bylaws. Motion carried.

Update on Pre-vocational Services

- Toni Kellner provided an information presentation on Pre-vocational Services.
- NCHC has been recognized as a premier provider of these services.

Marketing Plan Presentation

- Jessica Meadows provided a presentation on marketing and communication strategies from current practice, updates, and future plans.

**Motion** Miller, 2<sup>nd</sup> Penniman to adjourn at 2:00 p.m. Motion carried.

Respectfully submitted,

Robert Weaver, Vice-Chair

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