

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM  
BOARD MEETING MINUTES**

August 28, 2014

12:00 p.m.

NCHC – Wausau Campus

Present:

EXC	Jean Burgener	X	Joanne Kelly	X	Holly Matucheski
X	Bill Metter	EXC	Bill Miller	X	Ron Nye
X	Lee Olkowski	EXC	Dr. Eric Penniman	X	John Robinson
X	Greta Rusch	X	Laura Scudiere	X	Dr. David Tange
X	Bob Weaver	X	Jeff Zriny		

Also Present: Gary Bezucha, Brenda Glodowski, Becky Schultz, Michael Loy, Paula Hawkins

The meeting was called to order 12:11 p.m. Roll call was taken and a quorum declared.

Consent Agenda

- **Motion/2nd** Metter/Olkowski, to approve the consent agenda, which includes the July 2014 financial statements, and the 7/31/14 Finance, Personnel & Property Committee and Board meeting minutes. Motion carried.

Chairperson's Report

- NH Vent Unit reimbursement changes update– Gary, Gretchen and Brenda attended a meeting in Madison with representatives from all four vent unit facilities and State Medicaid reps. They were able to convince Medicaid to not act on the vent rate.
- **Motion/second** Nye/Kelly to approve the report and minutes of the 8/12/14 Executive Committee meeting. Motion carried.

Quality Committee Report

- The committee met 7/24/14, joined by new members Eric Penniman and Bill Miller.
- Outcome data was discussed. All clinical outcomes are exceeding targets.
- Discussed measurement of access to psychiatry.
- Internal customer satisfaction for HR jumped significantly.
- Overall adverse events have declined. It speaks to the concerted efforts to reduce events.
- Education was provided to the committee on board responsibility as it pertains to quality.
- The Corporate Compliance plan was reviewed by the committee. No changes were made, and it follows OIG guidelines. **Motion/second** Scudiere/Zriny to approve the annual Corporate Compliance plan. Motion carried.
- Dashboard
  - Action plans have been put in place to address employee turnover rate.
  - The hiring process has been redone to help with retention. We have a new two-day orientation process.
  - Significant initiatives and education have targeted CNA and dietary staff.

- Employee adverse event rate – YTD we are below last year. Staff continue to track and monitor it. Staff is reviewing data over the past two months with increased rates; no trends were found, other than a spike in July with Pre-Voc clients. Safety committee discussed it. The Employee Health nurse reviewed the situation onsite and discovered a specific job with problems; we are ordering different equipment. Good news is that injury rate has gone down significantly. Last year total claims were approximately \$600,000; currently we are tracking at year end around \$400,000.
- We are aggressively working on recruiting dual certified clinicians to help with the increasing outpatient appointment wait days.
- All financial indicators are not meeting targets. Days in A/R is being driven by the conversion to the new billing system. We are now processing electronically, so this should turn around.
- **Motion**/second Weaver/Metter to approve the report, dashboard and minutes of the 7/24/14 meeting. Motion carried.

#### Financial Report

- July overall had a loss of just over \$46,000. Target was a loss of just under 50,000, so we are ahead of targets by \$3,400.
- YTD shows a gain of \$68,000, but we are \$92,000 behind where we'd like to be.

#### Finance, Personnel & Property Committee Report

- The committee discussed the preliminary budget and assumptions around it.
- There was agreement to change the budget timeline. The final budget will go to the Finance Committee in September, and to the full board in October.
- **Motion**/second Weaver/Matucheski, to approve the report. Motion carried.

#### Nursing Home Operations Committee

- The renovation continues in the design phase. Samuels Group will work with the design group.
- We are in the process of our annual nursing home survey. The survey is in an extended phase, based on a repeat violation. We are compiling information requested. We anticipate closing the survey sometime next week.
- **Motion** Robinson/Zriny to approve minutes. Motion carried.

#### Human Services Operations Committee

- No report; the committee meets next week (9/3/14).

#### CEO's Report

- A story was shared of our effective volunteer group in helping a resident achieve a dream of going to a Packer game. There was great media coverage.
- Clubhouse – they are working on year 3 of a 5 year plan to become financially independent. They have a dinner/music evening of jazz on October 7<sup>th</sup> as a fundraiser. Staff urges board members to attend and/or to become a sponsor.

- BHIC (Behavioral Health Integrated Care) pilot has been shelved by DHS. The coordinating group that has been meeting for over a year is meeting with DHS September 16<sup>th</sup> to discuss rationale in their decision, and to see what the group can do outside of DHS.
- Psychiatry Residency program: We will bring to the board a formal request for a commitment of funding for a stipend and a portion of the administrative costs. Actual cash outlay won't occur until 2017.

#### Interim Agreement on Health Insurance Consortium

- The agreement presented is to authorize NCHC to work with four other organizations (Marathon County, City of Wausau, Wausau School District, and DC Everest School District) to form an employee health insurance risk pool. We would work with legal counsel in developing an RFP.
- **Motion**/second Zriny/Rusch to approve the Interim Agreement on Health Insurance Consortium.
  - We won't know the preliminary cost until proposals are returned on the RFP.
  - It is very innovative on the part of the participants.
  - Motion carried.

#### Future Agendas

- Budget in October
- Update on insurance consortium as information becomes available

**Motion** Scudiere/Olkowski to adjourn at 12:59 p.m. Motion carried.

Respectfully submitted,

Laura Scudiere, Secretary

*pdh*