

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING MINUTES

September 25, 2014

12:00 p.m.

NCHC – Wausau Campus

Present:

X	Jean Burgener	EXC	Joanne Kelly	X	Holly Matucheski
X	Bill Metter	X	Bill Miller	X	Ron Nye
X	Lee Olkowski	EXC	Dr. Eric Penniman	EXC	John Robinson
X	Greta Rusch	X	Laura Scudiere	X	Dr. David Tange
X	Bob Weaver	X	Jeff Zriny		

Also Present: Gary Bezucha, Brenda Glodowski, Becky Schultz, Michael Loy, Paula Hawkins

The meeting was called to order 12:08 p.m. Roll call was taken and a quorum declared.

Consent Agenda

- **Motion**/2nd Zriny/Scudiere, to approve the consent agenda, which includes the August 2014 financial statements, and the 8/28/14 Finance, Personnel & Property Committee and Board meeting minutes. Motion carried.

Chairperson's Report

- The Executive Committee discussed strategic planning efforts.
- They also discussed collaboration with Bridge Clinic for co-location at NCHC with primary care availability for NCHC clients/patients.
- **Motion**/second Burgener/Rusch to approve the report and minutes of the 9/17/14 Executive Committee meeting. Motion carried.

Quality Committee Report

- The committee met 9/18/14.
- Outcome data was discussed. Clinical outcomes continue to be positive.
- Discussed safety; employee adverse events are on a decline, due to a concerted effort by staff.
- Medication errors increased, but it could be because we are doing a better job of collecting data with our new system.
- Discussed process improvement efforts. The BHIC (Behavioral Health Integrated Care) project was dropped by DHS, but there is still opportunity to proceed without them.
- The dashboard was reviewed.
 - Financial indicators are not meeting target, almost entirely related to soft revenues. We may not be meeting targets, but we are ahead of budget.
 - Board commented that our targets may not be realistic. It is okay to have a stretch goal for internal monitoring, but targets should be revisited.
- **Motion**/second Scudiere/Matucheski to approve the report, dashboard and minutes of the 9/18/14 meeting. Motion carried.

Financial Report

- August showed a gain of \$41,912.
- Year to date we show an overall gain of \$110,131, which is ahead of targets by just over \$6,000.

Finance, Personnel & Property Committee Report

- The committee discussed the budget and assumptions around it. It is looking very good. It includes no increase in appropriation from the three counties. There was a good use of a detailed review to cut costs.
- An overview of Family Care revenue was discussed, and will be shared with the board at a future meeting.
- A detailed program report of county levy use was discussed, and will be shared with the board at a future meeting.
- Census is going up in the nursing home, and the Medicare census in particular.
- An increase in tax levy from all three counties will most likely happen in future years, in particular for 2017 for the projected costs related to the psychiatry residency program.
- **Motion**/second Zriny/Tange, to approve the report. Motion carried.

Nursing Home Operations Committee

- Staff continue to work with the design firm on the nursing home renovation.
- The Wisconsin Counties Association presentation on building/renovating nursing homes, and the impact on census and Medicare census, is available on their website. Board members are encouraged to view it.
- Marathon County Board was not going to vote on a resolution until a final number was identified for the renovation project. The design is being done to the already identified \$13.5 million – it is a cap. There was misunderstanding on whether it was a final number. Gary will meet with the Marathon County Finance Committee to clarify this.

Human Services Operations Committee

- Joint discussion with representatives of Marathon County Department of Social Services surrounding child abuse and neglect, and how we can collaborate with each other and other agencies in the community.
- Reviewed the BHIC project that the state has decided not to move forward with.
- **Motion**/second Scudiere/Rusch to approve the report and minutes of the 9/3/14 Human Services Operations Committee. Motion carried.

CEO's Report

- Efforts are ongoing for pool fundraising efforts for renovation or re-build of the pool. We will need a public/private partnership to do so.
- Capital fund drive is being coordinated by a steering committee, chaired by Jean Burgener. Other members of the committee are Gary Bezucha, Dave Tange, John Robinson, Beth Mueller, Linda Haney, and Steve Anderson.
- The committee met this week with all local major foundations in the county. Brian Gumness of the Greenheck Foundation arranged this. The scope of the project was

presented. The committee did not ask for money at this time, the intent was to introduce the project so the foundations are aware of it when the time comes to fundraise.

- The committee is working toward the public side of fundraising with Marathon County.
- The presentation will be shared with this board at a future meeting.
- We anticipate the draft pool study report to be delivered this week.

Strategic Planning

- The organization needs to revisit our strategic plan. It has been several years since we have done so.
- The healthcare landscape has changed substantially so it would be of benefit to go through a formal process.
- Administration is requesting to begin the process in early 2015 to help us move into the future for the next several years. It should be completed by early summer, which could help with incorporating any financial impacts into the 2016 budget. Annual operating plans would be developed based on the strategic plan.
- Dollars have been put into the 2015 budget for this process. If approved, we would release a RFP so we could start the process in early 2015.
- **Motion**/second Olkowski/Metter to approve the Strategic Planning policy, and the proposed strategic planning process for 2015. This board would serve as the strategic planning committee, with additional members added as appropriate. Motion carried.

Psychiatry Residency Program

- We received the grant to develop the program. The grant ends when the program starts, anticipated for 2017. At that time the program would need to generate its own funding.
- We anticipate funding from several partners, including NCHC, Aspirus, Marshfield Clinic, Ministry Health Care, Portage County Human Services, Wood County Human Services, Bridge Community Health Clinic, and the Veterans' Administration. All entities are already engaged in this conversation with their organization's governing body.
- The commitment would be made today, with actual expenditures beginning in 2017.
- The request is to commit to funding of two stipends annually beginning in 2017, and 12% of the administrative costs, for a commitment of just under \$200,000.
- The Bridge Community Health Clinic Board met and committed to funding up to three stipends.
- **Motion**/second Olkowski/Tange to approve committing the funds as requested, with actual expenditure not to occur until 2017. Motion carried.

Joint Project with Bridge Community Health Clinic

- We have had a vision of creating a physician office space in proximity to our nursing home. It would help to get specialty physicians to come to our facility. We would be creating a clinic space. It would be used for primary care physicians who are here on a regular basis, and specialty doctors who come to our facility.

- There is a grant opportunity for expansion of Bridge Clinic to collaborate and deliver primary care services onsite through the Bridge Clinic. It would be advantageous to our mental health clients. It would be a more coordinated and comprehensive level of care.
- It is a Health Resources Services Administration (HRSA) grant. We are proposing a shared medical suite, to include a blood draw area and a dental suite. Also included in the grant will be a wheelchair lift for dental services. It could be six months before the grant is awarded.
- The dental piece is huge. There is not a dentist in the area who will accept Medicaid patients, other than Bridge Clinic.
- It would help with not having to move vent patients and cardiology patients out of the facility to get dental services.
- It will also help with collaboration between mental health care providers and primary care providers.

Physician Training

- We have received feedback from primary care and emergency care providers on how to handle behavioral health situations.
- We will be providing training for physicians November 13th at Northcentral Technical College. Dr. Mays will speak on tips on managing a mental health patient.
- This is an outreach activity. We will be advertising and promoting it in all three counties.

Future Agendas

- Budget in October
- Pool fundraising presentation
- Overview of Family Care revenue (information only)
- Program report of county levy use (information only)

Motion/second Scudiere/Tange to adjourn at 1:12 p.m. Motion carried.

Respectfully submitted,

Laura Scudiere, Secretary

pdh