

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM  
BOARD MEETING MINUTES**

November 19, 2015

12:00 p.m.

Lincoln County Administrative  
Office Building - Merrill

Present:

X	Jean Burgener	X	Joanne Kelly	EXC	Holly Matucheski
X	Bill Metter	X	Bill Miller	X	Ron Nye
X	Lee Olkowski	EXC	Dr. Eric Penniman	X <sup>via</sup>	John Robinson
EXC	Greta Rusch	EXC	Laura Scudiere	EXC <sup>phone</sup>	Dr. David Tange
X	Bob Weaver	X	Jeff Zriny		

Also Present: Gary Bezucha, Brenda Glodowski, Kim Gochanour, Michael Loy, Becky Schultz, Randy Scholz, Debbie Osowski

Meeting was called to order at 12:07 p.m.

Consent Agenda

- **Motion**/second, Metter/Kelly, to approve the consent agenda with the following correction: Minutes of 10/29/15 NCCSP meeting should indicate '2016 Budget Presentation (joint with Finance, Personnel & Property Committee)'. Motion carried.

Chairperson's Report

- Nominations for chair were called for three times; no additional nominations were received.
- Nominations for vice chair were called for three times; no additional nominations were received.
- Nominations for secretary/treasurer were called for three times; no additional nominations were received.
- **Motion**/second, Zriny/Metter, to approve the 2016 slate of officers as presented: Jeff Zriny, Chair; Jean Burgener, Vice Chair; Bob Weaver, Secretary/Treasurer. Motion carried.
- Written ballots were submitted resulting in a unanimous vote for the presented slate of officers.
- The following individuals have also expressed interest in being reappointed to another term: Laura Scudiere, Jeff Zriny, David Tange, and Joanne Kelly. Lee Olkowski has indicated he will not accept reappointment.
- **Motion**/second, Olkowski/Burgener, to make the above recommendations for reappointment to the Marathon County Board. Motion carried with one vote in opposition.
- **Motion**/second, Nye/Weaver, to approve the minutes of the 11/10/15 Executive committee meeting. Motion carried.

Quality Committee

- Organizational Quality Dashboard was reviewed.
  - Satisfaction scores are below target range. Action plans for each of these areas were distributed and reviewed.

- **Motion**/second, Kelly/Burgener, to approve the Organizational Quality Dashboard. Motion carried.
- Crisis services process improvement plan was reviewed.

#### Financial Report

- October showed a loss of just under \$252,000. Loss is due more to expense related items such as salaries and state institutes.
- Revenues are close to targets.
- Year to date shows a gain just over \$322,000.
- **Motion**/second, Weaver/Kelly, to accept the CFO report. Motion carried.

#### Finance, Personnel & Property Committee report

- Committee met prior to Board meeting and reviewed nursing home expenses. Request made for follow-up statistics for individuals placed outside of the county.
- 5-year capital plan is being developed.
- Discussed changing the data presentation of the nursing home and non-nursing home information in the audit reports.
- IT consultant will review our systems and provide recommendations, from a health care perspective, that will keep us moving forward with the changing payment structures and data collection.
- No action necessary on the funding for the pool study as Marathon County has approved funding.

#### Human Services Operations Committee report

- Committee has not met due to quorum issues. May need to revisit meeting schedule and/or membership.
- Marathon County has sent out Request for Proposals to identify Marathon County's future Human Services needs and service delivery structure. Final recommendations due by 8/15/16.

#### Nursing Home Operations Committee

- Catalyst Health will provide assistance on a quarterly basis (approximately 1 day/quarter).
- Catalyst Health had identified 11 focus areas and presented to the committee last month.
- **Motion**/second, Burgener/Metter to approve the report and the minutes of the 10/29/15 meeting. Motion carried.

#### Update on hospital diversions

- Hospital diversions contribute to cost overruns.
- Expensive to utilize and inconvenient for law enforcement to transport.
- Handouts provided and reviewed.
  - 83% of diversions due to unavailable beds.
  - Admissions from other counties are less than 4%; utilized only when ample empty beds are available and have a payer source.

- Have re-opened ambulatory detox program to help with available beds; looking to increase psychiatry in the community mental health program which should help with available beds on inpatient unit.
- Currently investigating reasons for longer length of stays on inpatient unit.
- It was suggested that we take 'other county admissions' before our own. We have contracts with 22 other counties. In reviewing the 29 admissions from other counties, no diversions were made to accommodate those admissions.
- Considerations: provide a lower level of care, aggressively work to reconfigure our facility to allow for more single rooms.

#### Strategic discussion on prioritization of resources to serve the most critical needs of the three counties

- A joint meeting of the Marathon County Public Safety and Health & Human Services Committees will be held Dec. 9.
- Several discussions questions were reviewed.
- NCHC Board members met with Marathon County Board, Judges, District Attorney, and Assistance County Administrator which resulted in establishing performance measures.
- Critical staff shortage prevents us from meeting these performance measures. Diverting dollars to criminal justice system takes away from other areas and those who suffer are the people of this community. Getting the staff to meet the needs of the community is priority not that one service is priority over another.

#### Wisconsin's Task Force on Alzheimer's and Dementia

- Task Force met at NCHC and were notably impressed by the dementia program of NCHC by commenting that this program should be the standard for all nursing homes in the U.S.
- An inspirational presentation was provided by the Legacies by the Lake program and it was suggested the presentation be made to the entire Board.

#### Closed session

- **Motion/second**, Zriny/Metter, to move into closed session as allowed by Wisc. Stats. 19.85(1)(c) for the purpose of considering employment and performance evaluation of any public employee over which the governmental body exercised responsibility. Roll call taken, Yes – 7, No – 1, Robinson indicated not allowed to participate in closed session via phone and disconnected call. Motion carried.
- **Motion/second**, Miller/Olkowski, to return to open session. Motion carried.

#### Report out and any possible action from closed session

- Discussion regarding retirement and recruitment of CEO utilizing an external search firm.
- **Motion/second**, Olkowski/Burgener, to support the recommendation of utilizing the Witt Kieffer search firm for the CEO recruitment process. Motion carried.

**Motion/second**, Burgener/Miller, to adjourn the meeting at 2:10 p.m. Motion carried.

*Minutes prepared by Debbie Osowski, Executive Assistant*