

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
BOARD MEETING MINUTES**

December 17, 2015

12:00 p.m.

NCHC – Wausau Board Room

Present:

X	Jean Burgener	X	Joanne Kelly	X	Holly Matucheski
X	Bill Metter	X	Bill Miller	X	Ron Nye
X	Lee Olkowski	X	Dr. Eric Penniman	X	John Robinson
X	Greta Rusch	X	Laura Scudiere	EXC	Dr. David Tange
X	Bob Weaver	X	Jeff Zriny		

Also Present: Gary Bezucha, Brenda Glodowski, Kim Gochanour, Michael Loy, Becky Schultz, Debbie Osowski

Meeting was called to order at 12:02 p.m.

Consent Agenda

- **Motion/second, Penniman/Metter**, to approve the consent agenda which includes the November financial statements, 11/19/15 Finance, Personnel & Property Committee meeting minutes, the 11/19/15 Board meeting minutes, and the CEO Report. Motion carried.

Chairperson's Report

- **Motion/second, Nye/Burgener**, to approve the report and minutes of the 12/8/15 Executive Committee meeting including the 2016 members of the Executive Committee i.e. Jeff Zriny, Chair, Jean Burgener, Vice-Chair, Bob Weaver, Secretary/Treasurer, and Ron Nye, Immediate Past Board Chair. Motion carried.

Quality Committee Report

- Organizational Quality Dashboard was reviewed.
 - Outcome Action Plan for Adverse Event Rate was reviewed.
 - Satisfaction Survey results are trending in the right direction.
 - Community Partner Satisfaction Survey results for last quarter rates us 90% excellent/good.
 - Access measure continues to be an opportunity specifically in aquatic services and outpatient services in Wausau.
 - Days in Accounts Receivable increased slightly with the implementation of ICD 10 coding on 10/1/15.
- **Motion/second, Scudiere/Rusch**, to approve the Organizational Quality Dashboard. Motion carried.

Financial Report

- Saw a gain in November just over \$83,000; \$121,000 ahead of target.
- Revenues held consistent with target.
- Expenses have dropped.
- Year to Date we are at a \$406,000 gain; \$324,000 ahead of target through November.

Finance, Personnel & Property Committee report

- Committee approved the CFO and CEO as authorized signers for the NCHC bank accounts.
- Reviewed information about the Governmental Accounting Standards Board 68 (GASB 68) required change regarding pension and reporting.
- Discussed financial targets.
- Committee recommends as new board members are appointed education on fund reporting be included in their orientation.
- **Motion**/second, Matucheski/Scudiere, to approve the Finance, Personnel & Property Committee report. Motion carried.

Human Services Operations Committee report

- Committee has struggled all year to have meetings; Committee felt it was important and agreed to monthly meetings in 2016.
- An update on the Psychiatry Residency Program was provided in the CEO Report.
- The County will be receiving proposals to truth-test the numbers on the aquatic pool study and anticipate advancing the project.
- Criminal justice initiatives were discussed at length. Lincoln County has indicated they are pleased with the services NCHC provides. Marathon County expectations were discussed.
- Outpatient time parameters were discussed based on conversations with Judges and DA's. NCHC is doing everything they can to bring staffing to a full complement to meet the desired levels.

Nursing Home Operations Committee

- Losing key leadership and cost of interim leadership has been costly.
- Committee recognizes that NCHC is not attracting Medicare patients; Committee will discuss impacts of losing Medicare base on NCHC and the community.
- Charter is being reviewed and updated.
- Asking staff to provide the Dementia Care presentation in January which was given to the State Task Force.
- **Motion**/second, Burgener/Nye, to approve the 11/19/15 minutes of the Nursing Home Operations Committee. Motion carried.

Update on hospital diversions

- Presentation on NCHC Admission to State Institutions April 1 – September 30, 2015
 - Less than 5% of admissions come from other counties.
 - Contracts with others counties to provide emergency services are in place because it is required to have a secondary resource.
 - When census reaches a threshold we do not admit from other counties.
 - Capacity may be met at varying levels based on the individuals already admitted i.e. teenager occupies a double room which eliminates admitting another individual for that room; someone with high needs may not be able to have a roommate, etc.
 - Length of stay is under review in an effort to improve capacity on the unit.
 - Ambulatory Detox has been re-opened with the use of contract staffing to move detox patients off of inpatient unit.
 - Psychiatry services have been increased in Community Treatment to help alleviate use of inpatient services.
 - Multi-disciplinary team interventions in place to reduce length of stay and improve continuity of care moving from inpatient to outpatient.
 - Medically Monitored Treatment (MMT) program opened in July is full with a waiting list of 70 (and growing).
 - Exploring a gero-psychiatric long term care service; may change the plan of renovation for nursing home.
 - Remodeling the inpatient unit (increase private rooms) would improve capacity.
 - Discuss with law enforcement the use of the current community treatment model with the criminal justice system.

2016 Operational Plan

- 2016 Operation Plan is built on three critical priority areas: Service Excellence, Behavioral Health Center of Excellence, and Electronic Medical Record Interoperability (see attached presentation). Note: a forensic component is also a need in the community but not included in this presentation.
- Updates will be provided quarterly.

CEO Recruitment

- Consultants have talked with the Executive Committee, core leadership, executive team, a physician group, and Gary. They are also scheduled to meet with county leadership (highest level of appointed and elected officials of each county).
- Executive Committee will be kept fully apprised as the process progresses.
- Job description will be updated and approved in early January; then 6-8 weeks before seeing candidates.

Marathon County Performance Contract

- Proposed performance contract is primarily related to criminal justice program.
- No performance measures are included; feel 2016 will be used as a baseline year to create measures in subsequent years.

Resignation of Laura Scudiere

- **Motion**/second, Olkowski/Burgener, to accept the resignation of Laura Scudiere and expressed gratitude for her participation and service to the board. Motion carried.

Marathon County Task Force Update

- Hiring of mental health professionals to fill vacant positions is needed to fulfill the requirements requested.
- Concern expressed that NCHC was measured from a criminal justice perspective rather than a community needs perspective.
- Next meeting to be held Dec. 30 at 5:30 p.m. in the Courthouse.
- RFP for an analysis of operations of NCHC mental health and nursing home services had no responses. The RFP may be split into two parts: Governance and Needs Assessment, and sent out again.
- Concern expressed that decisions will be made without a full understanding of the operations.
- 2008 Tri-County Agreement remains in effect until Marathon County updates the agreement when the Task Force is finished.

Recognition

- A plaque was presented to Ron Nye in recognition of his service to NCHC as Board Chair.
- Lee Olkowski was presented with a plaque in recognition of his years of service and commitment to NCHC.

Future agenda items for consideration

- None noted.

Motion/second, Robinson/Penniman, to adjourn the meeting at 1:30 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant