

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
BOARD MEETING MINUTES**

February 25, 2016

12:00 p.m.

NCHC – Wausau Board Room

Present:

| | | | | | |
|-----|-------------------|-----|------------------|---|---------------|
| EXC | Randy Balk | X | Ben Bliven | X | Jean Burgener |
| X | Joanne Kelly | X | Holly Matucheski | X | Bill Metter |
| EXC | Bill Miller | X | Ron Nye | X | Scott Parks |
| EXC | Dr. Eric Penniman | X | John Robinson | X | Greta Rusch |
| X | Dr. David Tange | EXC | Bob Weaver | X | Jeff Zriny |

Also Present: Gary Bezucha, Brenda Glodowski, Kim Gochanour, Becky Schultz, Laura Scudiere, Craig McEwen, Joanne Leonard, Debbie Osowski

Meeting was called to order 12:05 p.m.

Welcome and new board member introductions for Sheriff Scott Parks and Wausau Police Patrol Captain Ben Bliven.

Dr. Tange was thanked and presented with a plaque in recognition of his years of service to the NCCSP Board of Directors.

Agenda was restructured to allow presentations at the beginning of the meeting.

Review of 51 Statutes

- Presentation on the 51 Statutes was provided by Dean Dietrich and John Fisher, Ruder Ware Law Firm, for educational purposes.
- Main objectives:
 - Define obligation of NCHC Board Members
 - Highlight Laws affecting Obligations and Structure of Board
 - Define Powers and Duties of the Board
- Mr. Dietrich recommended a second presentation regarding compliance.

Correct Care Solutions

- Presentation by Jean Short, Regional Operations Manager and Sandra LaDu-Ives, Jail Captain of the Marathon County Sheriff's Department, on correctional health care.
 - Healthcare solutions designed for each client's facility needs to ensure continuity of patient care.
 - Additional health care jail services include 40 hours of combined services by Dr. Jon Schnider and Laure Blanchard of NCHC, and a social worker who assists with discharge planning to assist individuals as they leave the jail.
 - Marathon County Board has requested the state legislature to reinstate Medicaid upon discharge from jail.

Consent Agenda

- **Motion**/second, Nye/Metter to approve the December and January financial statements, the 12/17/15 Finance, Personnel Property Committee meeting minutes and the 1/28/16 NCCSP Board meeting minutes. The CEO report was pulled from the consent agenda. Motion carried.

CEO Report

- CEO report was reviewed.

Chairperson's Report

- Michael Loy accepted the position as Interim CEO. Gary Bezucha will continue to provide support until 5/6/16. The executive team is dedicated and willing to work hard and is taking a proactive operating posture. The goal is to keep county boards informed. Jean Burgener and Jeff Zriny will be working closely with the executive team during this transition.
- The Marathon County Board approved a Transition Oversight Task Force headed up by Brad Karger, County Administrator. Task Force will be involved in managing the feasibility study and what it will take to move NCHC to a health and human services model in Marathon County. January's feasibility study was very minimal and did not address financial implications. There are meetings every week with Brad Karger who will work very objectively through the process.
- 2016 committee assignments were distributed. A request was made to consider identifying a vice-chair of each committee. The Executive Committee will discuss at a future meeting.
- **Motion**/second, Nye/Tange, to approve the Chairperson's report and the minutes of the 01/27/16, 2/9/16, and 2/15/16 Executive Committee meeting minutes. Motion carried.

Quality Committee

- Dashboard
 - Overall measures of the dashboard were reviewed; Quality Committee looks deeper into each measure.
 - Correction on hospital readmission rate: discovered an error on how the spreadsheet was mapped. Rate is actually 12.8% (AODA relapse had been included).
 - Working with crisis process improvement team to identify a measure of crisis services.
 - Meeting with Deb Hager to identify a good measure for criminal justice. (Want to try to mirror what Marathon County is looking at and measure the same way.
 - Greatest turnover is in the CNA positions which are common in nursing homes. Will be identifying if new or long term employees are leaving, type of positions, etc.
 - **Motion**/second, Kelly/Burgener, to approve the dashboard. Motion carried.
- Hospital Utilization Plan
 - We are required to have a Utilization Plan.
 - Plan has been reviewed by the Quality Committee and recommended for approval.
 - No changes from last year.
 - **Motion**/second, Nye/Rusch, to approve with an update to the document to read Chairman Zriny. Motion carried.
- **Motion**/second, Kelly/Burgener, to approve the 1/21/16 Quality Committee minutes. Motion carried.

- Crisis Process Improvement Update
 - Completed initial action plan.
 - Moving forward with assignments for committee members.
 - Chad Billeb and Laura Scudiere are working on transportation issue.
 - Members are committed to providing presentations in the community to make people aware of the work being done on this team.

Financial Report

- Wrapping up the 2015 audit; audit report will be presented in March.
- No adjustments or findings have been noted at this time.
- January showed a loss for the month of \$385,000; a little high but not unusual for January.
- Some revenues were low with expenses high. Newly hired staff training and holiday hours contributed to additional expenses.

Human Services Operations Committee

- There was general discussion on the role of the committee and how it will best fit in the climate we are in. It was felt the committee needs to be more proactive to work through issues raised, evaluate progress, and identify resources.
- An update was provided on the Crisis Process Improvement team and will look at more education, staffing, resource needs, etc. evaluating programs regularly including transportation
- Psychiatric bed utilization was reviewed in response to a joint meeting of Health & Human Services and Safety Committees. Recommended we develop an action plan relative to reconfiguration of the unit to better address needs of the community to fully utilize the beds available.
- **Motion**/second, Robinson/Rusch, to approve the 2/12/16 Human Services Operations Committee minutes. Motion carried.

Nursing Home Operations Committee

- All board members are invited and welcome to attend any committee meetings as they are educational and beneficial for those who wish to learn more about nursing home operations.
- Future agenda items identified include: 5 Star review, a new initiative called 'decision tools' based on 5 Star rating, Nursing Home Compare, and the CASPER report.
- Several meeting dates were changed due to Jean and Kim's involvement in the Wisconsin Association of County Homes Board meetings which is great access and ability to be involved.
- **Motion**/second, Burgener/Metter, to approve the 1/29/16 Nursing Home Operations Committee meeting minutes. Motion carried.

Future agenda

- Compliance presentation with Dean Dietrich, Ruder Ware
- Life Report review (copy distributed)

Motion/second, Zriny/Matucheski, to adjourn the meeting at 1:57 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant