

## NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

**June 5, 2024**                                      **9:00 am.**                                      **North Central Health Care**

Present:	X	Kurt Gibbs	X	Renee Krueger
	X	Lance Leonhard	X	Robin Stowe

Staff: Gary Olsen, Jason Hake, Vicki Tylka, Jennifer Peaslee, Marnie Bredlau

Others: Dejan Adzic, Marathon County Deputy Corporation Counsel, Christine Vorpapel

### Call to Order

- Meeting was called to order by Kurt Gibbs, Chair, at 9:00 a.m.

### Public Comments

- None
- Gary Olsen introduced Marnie Bredlau, Director of Human Resources.

### Approval of May 29, 2024 Executive Committee Meeting Minutes

- **Motion**/second, Leonhard/Stowe, to approve the May 29, 2024 Executive Committee meeting minutes with a noted correction to Christine Vorpapel's name. Motion carried.

### 2024 Code of Conduct

- Jennifer Peaslee, Compliance Officer, reviewed the 2024 Code of Conduct noting that this document is meant to clarify the organization's mission, vision, and core values with standards of conduct.
- Gary Olsen expressed appreciation to Jennifer for the excellent work with the Code of Conduct, which is indicative of all of her efforts throughout her employment with North Central Health Care. With her notice of resignation, Mr. Gibbs and the Executive Committee expressed their gratitude and appreciation to Ms. Peaslee.
- **Motion**/second, Leonhard/Krueger, to approve the 2024 Code of Conduct. Motion carried.

### Compensation and Timekeeping Policy

- Gary Olsen reviewed the current changes to the Compensation and Timekeeping Policy. It is anticipated more updates will be made including separating timekeeping and compensation into two separate policies.
- **Motion**/second, Krueger/Stowe, to approve the revised Compensation and Timekeeping Policy as presented. Motion carried.

### Closed Session

- **Motion**/second, Leonhard/Stowe, to go into Closed Session (roll call vote required), pursuant to Wis. Stat. s. 19.85(1)(g), for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, to wit: update and discussion of strategy relative to Department of Labor litigation and claim from Emmerich & Associates. Roll call vote taken with all indicating aye. The following individuals were asked to remain in the Closed Session: D. Adzic, G. Olsen, J. Hake, V. Tylka, J. Peaslee, M. Bredlau, D. Osowski. Motion carried at 9:22 a.m.

### Open Session

- **Motion**/second, Stowe/Krueger, to return to open session at 10:34 a.m. Motion carried.

### Discussion and Possible Action Resulting from Closed Session Discussion

- No discussion or action by Executive Committee on closed session topics.

### Next Meeting Date & Time, Location and Future Agenda Items

- Due to a conflict, the June 26, 2024 Executive Committee meeting is cancelled.

### Adjournment

- **Motion**/second, Krueger/Leonhard, to adjourn the meeting at 10:36 a.m. Motion carried.

*Minutes prepared by Debbie Osowski, Senior Executive Assistant*