

NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

September 25, 2024 1:00 p.m. North Central Health Care

Present: X Kurt Gibbs X_(WebEx) Renee Krueger
 X Lance Leonhard X Robin Stowe

Staff Present: Gary Olsen, Jason Hake, Vicki Tylka, Marnie Bredlau

Others Present: Jason Hilger_(WebEx), Samantha Fenske_(WebEx)

Call to Order

- Meeting was called to order by Kurt Gibbs, Chair, at 1:00 p.m.

Public Comment for Matters Appearing on the Agenda

- None

Approval of Executive Committee Minutes

- **Motion**/second, Stowe/Leonhard, to approve the July 31, 2024 Executive Committee meeting minutes. Motion carried.

2025 Budget Presentation and Adoption - Jason Hake

- Thanks was extended to staff for their efforts and commitment to financial sustainability of North Central Health Care in helping to prepare the 2025 budget.
- An in-depth review of the proposed 2025 budget was provided.
- **Motion**/second, Stowe/Leonhard, to adopt the 2025 budget as presented. Motion carried.

Direct and Shared Cost Allocation Policy – Jason Hake

- The updated policy was reviewed.
- **Motion**/second, Krueger/Stowe, to amend the policy to include the shared services Birth to Three and Out of County Placements. Motion carried.
- **Motion**/second, Krueger/Stowe, to approve the Direct and Shared Cost Allocation Policy as amended. Motion carried.

Indirect Cost Allocation Policy – Jason Hake

- The updated policy was reviewed.
- **Motion**/second, Stowe/Krueger, to approve the Indirect Cost Allocation Policy as presented. Motion carried.

Policy Governance Manual – Gary Olsen

- The Policy Governance Manual was updated to coincide with the Tri-County Agreement.
- **Motion**/second, Leonhard/Stowe to approve the updated Policy Governance Manual as presented. Motion carried.

Recommendations of the Medical Staff – Gary Olsen

- **Motion**/second, Leonhard/Stowe, to approve the following appointments as recommended by the Medical Staff: Initial Appointment of Krista Hafenbredel, APNP; and Reappointment of Gabriel Ticho, M.D.

Financial and Budget Update – Jason Hake

- Financials ending August 31, 2024 were reviewed. Highlights included a positive year to date variance in Behavioral Health Services attributing success to an increase in census over last year, and significant reduction in out of county placements. Mount View broke even with having had a tremendous challenge with staffing, high overtime and crisis pay, temporarily capping census, and having to utilize agency staff.

Process to Refill Compliance Officer Position – Gary Olsen

- Due to the direct reporting relationship of the Compliance Officer to the Executive Committee, the Committee will be involved in the final interviews and selection process.
- There will be two interview teams. One team will include Senior Leadership and the other team will be the Executive Director, Corporation Counsel, and a member of the Executive Committee.

Pine Crest Nursing Home Update – Gary Olsen

- Lincoln County A&L Committee has approved the hiring of a broker to move forward with the sale of Pine Crest Nursing Home. Additional updates will be provided as more information becomes available.

Next Meeting Date & Time, Location and Future Agenda Items

- Thursday, September 26 at 2:00 p.m. the Executive Committee will meet in Closed Session.
- Wednesday, October 30, 2024 at 1:00 p.m. is the next regularly scheduled meeting.

Adjournment

- **Motion**/second, Leonhard/Stowe, to adjourn the meeting at 2:40 p.m. Motion carried.